



WHAT NEXT?

You have decided to apply to continue your high school education at William Colenso College. So what do you do now?

THE APPLICATION

There are two ways you can apply.

- A. The first is simply to contact the International Director at William Colenso College. You can email him at (robin.stewart@colenso.school.nz) and ask him what you need to do.
- B. However, most students and their parents like to work through a local ***Education Agent**. If you wish to work with a local agent, but do not know any near you, please contact the International Director and he will be able to provide you with names and contacts for approved agents in your country who work with William Colenso College.

Whichever method you choose there are certain things you must do before you begin making arrangements to travel to New Zealand. If you choose to use an agent, the agent will help you through the following steps which might differ a little depending on what country you come from:

1. You must complete an **application form**. Your agent may have this or you can print one off the 'Documents' section of this electronic brochure. It is also available on the school website. When this is completed, you or your agent, must send it to the International Director of William Colenso College. 
2. The International Director will consider your application and reply as soon as possible – usually within 24 hours. If your application is accepted, an **Offer of Place** will be sent. This will also include an **invoice** with details of fees payable. Also at this time a **#Tuition Agreement** will be sent (Read more about this below). 
3. The fees then need to be paid. The invoice includes the school's banking details to enable you to transfer the fees directly into the school bank account.
4. As soon as payment has been received by the school, an **official Receipt and Confirmation of Offer** is sent. This is the document you will need when you apply for your Student Visa. You can find out more about visas on the N.Z. Immigration website: www.immigration.govt.nz
5. You can now apply for your **student visa**. This is done through your nearest New Zealand Immigration Office. If you are using an agent, they will help you complete this application. 
6. If you have all the required documentation completed correctly, it should not take long (2-3 weeks) until you receive your visa. You can now begin to make your **travel arrangements**.



- When travel arrangements are finalised, please inform the International Director of the details so that he can make sure there is someone at Napier Airport to meet you when you arrive.



***Education Agent:** Education Agencies are businesses set up to help students wishing to study overseas. Some agents work only with students wishing to go to particular countries or wanting to study at universities or language schools. You will have to find one which works with high school students wishing to study in New Zealand. Most agents have a list of schools that they work with and will offer you a choice to select from. The easiest way to find an agency which works with William Colenso College is to ask the International Director:

robin.stewart@colenso.school.nz

#Tuition Agreement: This is a document which outlines the details of the agreement between your parents or guardian and the school regarding your care and education while you are a student at William Colenso College. It is really important that your parents read and understand this document before they sign it. You, as the student, should also sign it. The signed pages then need to be sent back to the International Director of William Colenso College. He will then also sign it and send a copy back to your parents for them to keep.

TRAVELLING TO NEW ZEALAND

The following information might help you in your preparation and travel to New Zealand.

- New Zealand has a temperate climate. It rarely gets very cold or very hot, but you must prepare for all sorts of weather. The temperature in Napier will rarely drop below 12C or climb to much over 30C. Remember that the seasons are opposite to those in the Northern Hemisphere. The hottest months in New Zealand are from December to March and the coldest are from June to August.



- When you make your travel arrangements, you will need to book an international flight from your home country to New Zealand (Wellington or Auckland Airport) and then a domestic flight to Napier. The flight from Wellington or from Auckland to Napier is less than one hour.

- At whichever airport you first land in New Zealand, you will need to collect your bags and go through Immigration and Customs procedures before catching a connecting flight to Napier.



- Before reaching the Customs area at the airport, make sure you have carefully read and completed the customs declaration form. You should have checked out what items you are not allowed to bring into New Zealand. It is important to declare anything you may not be sure about. New Zealand Customs are very strict about what comes into the country – particularly any food items, drugs/medicines and any animal or plant products.



- After you have cleared Immigration and Customs, you will need to make your way to the domestic terminal to catch your flight to Napier. Auckland and Wellington Airports are not very big, so don't worry – you won't get lost. If you land in Wellington, the International and Domestic terminals are in the same building. If you land in Auckland the Domestic Terminal is about a ten minute walk from the International Terminal – or you can take a free shuttle bus. If you are unsure of where to go, there will be plenty of airport staff who will be happy to help you. You only have to ask.
- Once you have boarded your domestic flight, you are nearly there. Your domestic flight will probably be in a smaller aeroplane than you have flown in before. The flight is less than an hour and on a clear day you will get a good view of much of the North Island of New Zealand.
- When you land at Napier Airport, which is really small compared to international airports, you will be met by your homestay family. A representative of William Colenso College will also be there to welcome you.
- **You have made it!!**



Welcome to Napier!!

